

ELECTRICAL INSPECTION BULLETIN	Bulletin No.	165-7-0
Qualified Persons	Effective Date:	April 2, 2018
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The following requirements apply to Qualified Persons performing electrical work in NB.

Under Section 24, NB General Regulations 84-165, a qualified person, defined as an individual who is familiar with the operation of the equipment and aware of the dangers involved, may make simple part replacements providing the nature of the circuit is not altered, all work meets the requirements of the Canadian Electrical Code and that replacement parts are approved by an acceptable certification organization (see *Approved Electrical Equipment Bulletin, 165-3*).

It is the employer's responsibility to apply for permission under this bulletin and to ensure that employees acting as Qualified Persons are adequately trained to perform the specific tasks of parts replacement allowed under Section 24.

The company shall ensure that alterations are made under the direction and supervision of a licensed electrician, provide continued training for Qualified Persons, have a clear and well understood lock-out procedure in place so that equipment is de-energized before attempting to replace parts, and agree to random periodic inspections by an electrical inspector.

Under no circumstances may unlicensed individuals construct or alter an electrical circuit.

In order for an employee to be considered as a Qualified Person performing work under Section 24, the employer must submit a formal letter to the Chief Electrical Inspector with:

- 1- Names of individuals to be considered
- 2- Specific electrical tasks that are to be performed
- 3- Specific equipment and installation information
- 4- Locations where work is conducted
- 5- Level of training for each individual
- 6- Level of supervision that will be provided
- 7- Details of lockout procedure

Requests that meet the consideration requirements will be assessed and returned with a written response.

Bulletin No.: 165-7-0		Supervisor:	Grady Briggs <i>Grady Briggs</i>	Date Mar 13, 2018
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