



2024 Volume II

Chapter 4 Highlights

No analysis was performed of estimated costs related to travel policy change	Lack of Treasury Board approval for policy change	Current employee travel policy is unclear and potentially misleading
Potential savings of \$632,169 annually if Government of Canada's Accommodations Directory Program rates were used		

Overall Conclusions

Our audit work concluded that the Department of Finance and Treasury Board's travel policy on employee hotel expenses does not reflect prudent fiscal management. Overall findings are as follows:

- no business case including quantitative and qualitative analysis was prepared to support the decision to cease participation in Government of Canada's Accommodations Directory Program
- there were potential annual savings of \$632,169 that could have been achieved through use of the Government of Canada's accommodation rates
- current hotel travel policy could mislead employees to continue using government hotel rates for which they are not eligible